

MONDAYS

Computers for Mums, Dads and Grandparents - Stage 1, 9.00 am - 11.00 am - \$199

Computers for Mums, Dads and Grandparents - Stage 2, 11.30 am - 1.30 pm - \$199

Excel for Small Business Managers & Work - 4.00 pm - 6.00 pm - \$350

OASIS-Office Automation School Information System - 4.00 pm - 7.00 pm - Also Sunday 9.00 am - 12.00 pm - \$299

Word Processing - 7.00 pm - 9.00 pm - \$250

Yoga - 7.00 pm - 9.00 pm - \$130

Tango Magic - 7.30 pm - 9.30 pm - \$125

English Level 1 - 10.00 am - 1.00 pm - Contact the College

English Level 2 - 10.00 am - 1.00 pm - Contact the College

English Level 3 - 10.00 am - 1.00 pm - Contact the College

English Level 1 - 6.30 pm - 8.30 pm - Contact the College

English Level 2 - 6.30 pm - 8.30 pm - Contact the College

English Level 3 - 6.30 pm - 8.30 pm - Contact the College

Arabic Stage 2 - 6.30 pm - 8.30 pm - \$145

TUESDAYS

English Level 1 - 10.00 am - 1.00 pm - Contact the College

English Level 2 - 10.00 am - 1.00 pm - Contact the College

English Level 3 - 10.00 am - 1.00 pm - Contact the College

Computers for Mums, Dads and Grandparents - Stage 3, 9.00 am - 11.00 am - \$199

Computers for Mums, Dads and Grandparents - Stage 4, 11.30 am - 1.30 pm - \$199

PowerPoint for Work - 2.30 pm - 5.00 pm - \$175

Arabic for Beginners - 6.30 pm - 8.30 pm - \$145

Pronunciation for Effective Communication - 6.30 pm - 8.30 pm - \$95/\$199

Photography for Beginners - 7.00 pm - 9.00 pm - \$175

Computer the Works - 7.00 pm - 9.00 pm - \$250

Guitar for Beginners - 6.30 pm - 8.00 pm - \$125

Guitar Stage 2 - 8.00 pm - 9.00 pm - \$125

Yoga - 7.00 pm - 9.00 pm - \$130

Tummies, Butts & Thighs - 7.00 - 8.00 pm - \$105

Ballroom & Latin American Dancing - 7.00 pm - 9.00 pm - \$125

WEDNESDAYS

Multimedia - 9.00 am - 11.00 am - \$299

Gentle Exercise - 10.00 am - 12.00 pm - \$125

Troubleshooting/Protecting your Computer - 11.30 am - 1.30 pm - \$199

English Conversation - 10.00 am - 1.00 pm - Contact the College

English Level 1 - 6.30 pm - 8.30 pm - Contact the College

English Level 2 - 6.30 pm - 8.30 pm - Contact the College

English Level 3 - 6.30 pm - 8.30 pm - Contact the College

Cake Decorating for Beginners - 6.30 pm - 8.30 pm - \$135

Yoga - 7.00 pm - 9.00 pm - \$130

Rock n' Roll Beginners - 7.00 pm - 8.30 pm - \$125

Rock n' Roll Continuing - 8.30 pm - 9.30 pm - \$95

Hip Hop & R n' B - 8.00 pm - 9.00 pm - \$90

Belly Dance for Fun - 7.00 pm - 8.00 pm - \$90

Greek for Beginners - 6.30 pm - 8.30 pm - \$145

THURSDAYS

MYOB - 6.30 pm - 9.30 pm - \$350

Cake Decorating for Beginners - 6.30 pm - 8.30 pm - \$135

Photography/intermediate - 6.30 pm - 8.30 pm - \$175

Learn to Draw - 12.00 pm - 2.00 pm - \$120

Stretch & Flexibility - 7.00 pm - 8.00 pm & 8.00 pm - 9.00 pm - \$105

Tummies, Butts & Thighs - 7.00 - 8.00 pm - \$105

Social Dancing/Beginners - 6.30 pm - 8.30 pm - \$125

Social Dancing/Continuing - 8.30 pm - 10.00 pm - \$95

Greek Stage 4 - 6.30 pm - 8.30 pm - \$145

FRIDAYS

Microsoft Office Computer Package - 9.00 am - 3.00 pm - \$350

Microsoft Office Advanced Computer Package - 9.30 am - 3.30 pm - \$350

MYOB - 6.30 pm - 9.30 pm - \$350

IELTS Preparation - 6.30 pm - 8.30 pm - \$149 - \$350

Cake Decorating/Intermediate - 6.30 pm - 8.30 pm - \$135

SATURDAYS / ONE & TWO DAY WORKSHOPS

Photography/Advanced - 9.30 am - 12.30 pm - \$175

Yoga - 8.30am - 10.00am - \$99

Spanish/Beginners - 9.30 am - 12.30 pm - \$145

Apply First Aid - 9.00 am - 3.00 pm - \$150

French Scrap-booking - 9.30 am - 1.30 pm - \$85

Play the Ukulele - 9.30 - 4.00 pm - \$85

Play the Harmonica - 9.30 am - 4.00 pm - \$85

Body Waxing - 9.30 am - 4.00 pm - \$145

Make-Up Perfection - 9.30 am - 4.00 pm - \$95

Learn to Use your Digital Camera - 9.30 am - 2.30 pm - \$95

Word Processing - 9.30 am - 1.30 pm - \$150

Excel for Beginners - 9.30 am - 1.30 pm - \$150

Use the Internet - 9.30 am - 1.30 pm - 10/19 March - \$99

FULL QUALIFICATIONS - NATIONALLY RECOGNISED TRAINING



IC10105 CERTIFICATE I IN INFORMATION TECHNOLOGY

This qualification is suitable for learners who need basic computing skills to further their education, personal knowledge or to gain employment working in an office environment assisting with administration. The trainer will facilitate sessions to help learner gain a good grounding in operating a computer and understanding software applications. Applicants do not need prior computing knowledge as the qualification will start with how to use operating systems, saving your work, creating folders, word processing and using the internet and email systems. This qualification articulates into other VET courses nationally.

Course starts: February 9, 2010



CHC30208 CERTIFICATE III IN AGED CARE

This qualification is suitable for those wanting to work as an assistant in nursing or a personal care assistant in residential aged care facilities, group homes or private homes. You will develop skills to enable you to assist clients/residents with daily care routines and activities related to an individualised plan. This qualification will enable you to formally utilise your skills and experience in the field and open up more employment and further study opportunities creating pathways for your professional development.

Course starts: February 9, 2010



CHC40108 CERTIFICATE IV IN AGED CARE

This qualification is suitable for those already working in the aged-care industry and who may wish to develop skills to enable them to progress to positions such as hostel supervisors, personal care workers, care supervisors, social program co-ordinators, care team leaders and other positions of responsibility in a variety of settings including residential and centre-based facilities. You will learn how to provide services to groups of older people with complex needs including personal care and/or other activities of living

Course starts: February 11, 2010



CHC30708 CERTIFICATE III IN CHILDREN'S SERVICES

The Certificate III in Children's Service is an entry level qualification which will enable you to gain employment and work with children in a child care centres, out-of-school hours care and playground. During the qualification you will learn about children's development, the important role family and society play in how children develop as well as be given practical input to teach you how to care for and provide play activities to help the development of children in a centre-based facility.

Orientation Day: 24th November 2009 - 11.00 am

Course starts: February 8, 2010



CHC50908 DIPLOMA OF CHILDREN'S SERVICES (EARLY CHILDHOOD EDUCATION AND CARE)

This qualification is suitable for those who hold the Certificate III and/or are already employed in the industry and who are wanting to expand their knowledge, skills and employment opportunities. Successful completion of the Diploma allows students to be eligible to work as Directors and/or supervisors in a children's service environment.

Orientation Day: 24th November 2009 - 11.00 am

Course starts: February 9, 2010